

# SAN PIETRO

RESTAURANT • ROOMS



AA Rosette Award for Culinary Excellence



## Conference Brochure

Here at San Pietro we can offer you comfort and stylish surroundings in our Mulino Suite function room, originally a barn.... whether it be for a corporate event, conference or meeting. Our Mulino Suite is sure to impress your clients or colleagues.

Should you require a smaller setting our Conservatory, private from the restaurant with fresh and contemporary surroundings is a bright and airy space, or should you prefer a unique atmosphere our Grade II listed windmill has unique characteristics.

### Venue Facilities

- 14 Boutique Style Luxury Bedrooms with en-suite facilities
- Award winning and Michelin recommended dining facilities
- 3 function rooms including our Mulino Suite, Conservatory and Mill Room
- Free on-site car parking
- Complimentary Wi-Fi throughout the restaurant and hotel
- Courtyard Patio
- Disabled Access
- Conference equipment to include: Projector, screen, PA System, flipcharts, stationery
- Easy access to motorways
- Local train station 10 minute walk with links to Manchester, London and Leeds

We would be delighted to provide a bespoke service based on your specific requirements and together arrange a conference and meeting package to suit your needs and budgets.

We reserve the right to charge an additional fee for additional time chargeable at a flat rate of £35 per hour

We are happy to discuss discounts to our prices for bookings of 40 delegates or more.

## Function Rooms

### **Mill Room**

Our Mill Room is one of the smallest private rooms on-site, located within the restaurant on the first floor in our Grade II listed windmill.

This room has the additional benefits of privacy from the main restaurant, unique characteristics and history.

**Room Capacity:** - Minimum 2 / Maximum 16



### **Conservatory**

With a cosy fireplace and luxury décor our Conservatory is ideally sized for smaller meetings.

This room has the additional benefits of privacy from the main restaurant and glass doors leading out to the patio.

**Room Capacity:** - Minimum 10 / Maximum 50



### **Mulino Suite**

Our Mulino Suite is one of three largest functions rooms on-site, located within the hotel.

This room has the additional benefits of privacy from the main restaurant, outdoor patio area and private bar.

**Room Capacity:** - Minimum 20 / Maximum 100



## Room Layouts

	<i><b>Cabaret</b></i>	<i><b>Boardroom</b></i>	<i><b>Theatre</b></i>	<i><b>Classroom</b></i>	<i><b>U-shape</b></i>
<i><b>Mill Room</b></i>	-	10	16	-	-
<i><b>Conservatory</b></i>	35	20	50	30	24
<i><b>Mulino Suite</b></i>	60	24	100	50	32

## **Half Day Delegate Rate**

**£17.95pp**

*(9:00am – 1:00pm or 1:00pm – 5:00pm. Rate based on a maximum of 4 hours)\**

### **Minimum Delegates:**

- Conservatory: 20
- Mulino: 24
- Mill Room: 8

### **Package includes:**

- Room hire and set-up
- Wi-Fi
- Equipment service (Projector & Screen)
- 2 servings of tea and coffee
- *Morning meetings include fresh fruit and freshly baked croissants*
- *Afternoon meetings include fresh fruit and homemade cake*
- Jugs of water

\*Charges applicable in excess of stated times. Discounts are available for 40+ delegates



## **Full Day Delegate Rate**

**£28.95pp - Cold Buffet** (min 15 delegates) / **Plated Lunch**

**£35.95pp - Hot Buffet** (min. 20 delegates)

*(9:00am - 5:00pm. Maximum hire period of 8 hrs)*

### **Minimum Delegates:**

- Conservatory: 10
- Mulino: 20
- Mill Room: 8

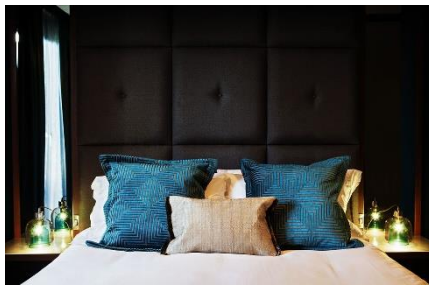
### **Package includes:**

- Room hire and set-up
- Wi-Fi
- Equipment service (Projector, Screen and Flipchart)
- Tea and coffee on arrival
- Fresh fruit platter with freshly baked croissants
- Mid-morning tea and coffee
- Buffet lunch or plated light lunch (dependent on minimum numbers)
- Afternoon tea and coffee with homemade cake
- Jugs of water

## Overnight Package

From £120.00 per person staying in one of Wonderful Rooms with a 2 course dinner allowance of £28.50 and continental breakfast the following morning.

*(Please note this rate is exclusive to conference delegates and only available Monday to Thursday. Subject to availability. Upgrades available from £30.00 per room)*



## Room Hire Rates

*(Monday to Thursday)*

	Half Day – 4 hours or less	Full Day – Up to 8 hours
<b>Mulino Suite</b> <i>(minimum of 20 delegates)</i>	£100.00	£180.00
<b>Conservatory</b> <i>(minimum of 10 delegates)</i>	£80.00	£120.00
<b>Mill Room</b>	£50.00	

## Catering

1. Cold fork buffet **£15.95 per person** (Min 20 delegates)
2. Plated light lunch **£12.95 per person**
3. Hot pasta buffet **£18.95 per person** (Min 25 delegates)
4. 2 course restaurant lunch (fixed menu)\* **£28.50 per person**  
\*Including a vegetarian option. Dining in the restaurant. Minimum service time of 90 minutes.
5. Tea and coffee **£2.95 per person per serving**
6. Bacon or sausage buns **£7.95 per person**
7. Mineral water (still or sparkling) **£4.50 per bottle**
8. Additional dessert option for buffets **£7.50 per person** (Min 20 delegates)
9. House wine: red, white or rose **£23.95 per bottle**

**We are happy to cater to bespoke requests however supplements may apply**

## **Menu Details**

- **Cold Fork Buffet**

Please choose 5 from the following selection:

- *A selection of homemade sandwiches*
- *Goats cheese, red pepper and tomato tart*
- *Insalata Caprese – mozzarella cheese with tomatoes and basil*
- *Mediterranean pasta salad*
- *Greek salad*
- *Cous cous with roasted vegetables*
- *Potato salad with spring onions, chives and mayonnaise*
- *Selection of crudité with humous*
- *Mixed leaf salad, pine nuts and parmesan*
- *Freshly baked bread, olive oil and balsamic vinegar*

- **Plated Light Lunch**

Choose 1 main option and 1 vegetarian option per meeting, delegates will be asked for their choice on arrival

- *Grilled chicken Caesar salad with new potatoes*
- *Selection of sandwiches, chips and salad*
- *Pasta bosciola - pasta with chicken, bacon, peas, mushrooms and parmesan*
- *Spaghetti Bolognese*
- *Tagliatelle al funghi - wild mushrooms, truffle, cream and garlic (v)*
- *Tomato and roast Mediterranean vegetable penne pasta (v)*
- *Homemade lasagne with focaccia*
- *Traditional Italian meatballs with tagliatelle*

- **Hot Pasta Buffet**

Served with mixed green salad, homemade breads with olive oil and balsamic vinegar along with your choice of 3 from the following:

- *Traditional pork & beef lasagne*
- *Pasta bosciola - pasta with chicken, bacon, peas, mushrooms and parmesan*
- *Pasta with pancetta, cream and parmesan*
- *Lincolnshire sausage ragu with tomato red pepper chilli and black olive*
- *Salmon, prawn and pea pasta*
- *Spinach and ricotta fusilli pasta (v)*
- *Spicy tomato and Mediterranean vegetable pasta (v)*
- *Mushroom penne with spinach leaves and pine nuts (v)*

- **Add dessert for £7.50 per person**

Please choose 1 from the following:

- *Chocolate and hazelnut brownie cake, mascarpone cream*
- *Banoffee pie*
- *White chocolate and Sicilian lemon cheesecake*
- *Profiteroles with vanilla cream and chocolate sauce*

## **Terms and Payment Conditions**

1. A pro forma invoice will be issued detailing all the *anticipated* costs for your conference based on numbers given upon booking.
2. The booking will only be confirmed upon deposit being received and return of this form, signed and completed accordingly.
3. Final numbers for the event are required no later than 48 working hours and in the event of numbers increasing there will be an additional charge per person based on the catering costs.
4. If final numbers are not issued within the stated time frame prior to the event we will cater for the amount stated at the original time of booking and this will be charged accordingly, unless prior arrangement has been discussed with the managing director.
5. San Pietro is a strictly No-Smoking venue.
6. San Pietro accepts no responsibility for the property of persons attending or organising an event, any property brought onto the premises or left in the car park is done so entirely at the owner's risk.

## **Cancellation Policy**

1. Cancellations made more than 15 calendar days prior to the event will incur no charges.
2. Cancellations between 14 and 7 calendar days will result in a charge of 25% of the total amount unless the event is rebooked.
3. Cancellation between 7 days and 48 hours notice will result in 50% of the facilities booked being charged unless the date is re sold – If the event is rebooked 25% will be charged.
4. Cancellations within 48 hours will be charged at 100% – or 50% if the event is rebooked.
5. Where events are rebooked and the cancellation charge reduced, if the event is cancelled again, it will be subject to the original cancellation policy and any remainder will be due.
6. We reserve the right to cancel any function, which forfeits on the agreed payment plan.  
Payments by debit card and BACS are free of charge. Payments made by BACS will need to have cleared into our bank account prior to the event or the lead guest will be liable for all charges.